



# OUR COMMITMENT TO PRIVACY

T&T Eco are committed to protecting your privacy. This policy sets out the basis for the way in which your information is collected and processed by us.

Please take a moment to read the following regarding your personal information and how we intend to treat it. We will make this information accessible on our homepage and everywhere that requests this personal data from you.

T&T Eco is fully compliant with GDPR (General Data Protection Regulation).

We may collect & process the following data about you:

Your Name  
Company Name  
Address  
E-mail address  
Phone number  
Website

This applies to information collected or submitted on the **T&T Eco** website, whether this is by filling in forms or by corresponding with us by phone, e-mail or otherwise.

## Cookie Policy

We may automatically collect certain data from you as you use our website by using cookies and similar technologies. Our website uses cookies to distinguish you from other users of our website. A cookie is a small file of information stored on the hard drive of your computer which records the way in which you move around a website. These are used by nearly all websites and do not harm your system. They allow us to provide you with a good experience when browsing our website as well as tracking any patterns with your use of our website. This means we can improve our website to satisfy your needs and therefore respond correctly. You can set your browser to refuse all or some browser cookies, or to alert you when websites set or access cookies. Please note that some parts of our website may become inaccessible if you do this.



### How we use information

The controller of this information is **Track and Train Limited, JR House, 236 Imperial Drive, Rayners Lane. Harrow, HA2 7HJ U.K.** We use personal information held about you primarily for the purpose of your enquiry. We do not share this information with outside parties unless necessary to finish the enquiry in accordance with our instructions, requiring all to respect the security of your personal data and treat it in accordance with the law. This will not be shared in ways unrelated to the enquiry without your complete consent and you have the right to request for us not to process your personal data for any purposes. You can exercise this right at any time by contacting us at **mike@tandteco.com**.

### Data Security

We have put in place security measures to prevent your personal data from being accidentally lost, altered, disclosed, or accessed without being authorised. This personal data can be accessed only by employees at **T&T Eco** and is kept confidential. All data is held on a password protected drive, and any data held on individual PCs or mobile devices is also password protected.

### How to access or correct your information

By emailing **mike@tandteco.com** you can access all your personal information that we collect and process. Before this, we may need to request specific information from you to help confirm your identity and ensure your right to access your personal information. This is another security measure to protect personal data and that it is not disclosed to any person who has no right to access it. If you wish to correct any information you can send us a request highlighting such errors.

### Contact Us

As specified above, please do not hesitate to email **mike@tandteco.com** should you have any other concerns or questions regarding these privacy policies.